## RETURN FORM

1. Fill out this document on your computer, except for the grey field.
2. Send the document as an attachment in an e-mail to support.merchandise@volvo.com .
In the subject field of the e-mail, please enter: Return + your order number.
3. Wait for further instructions from Volvo Group Merchandise Services

**Note! Do not ship any products(s) before you have received instructions.**

|  |  |
| --- | --- |
| **Your name:** |  |
| **E-mail address:** |  |
| **Company name:** |  |
| **Order no:** |  |

Please add one item/size per row, and enter colour, size, quantity, and reason code for every item. The grey fields will be filled out by Volvo Group Merchandise Services.

|  |  |
| --- | --- |
| **Code** | **Reason** |
| 11 | Wrong size |
| 15 | Item not as expected |
| 20 | Wrong item delivered |
| 30 | Wrong quantity delivered |
| 50 | Item damaged on arrival |
| 90 | Other |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item no.** | **Colour** | **Size** | **Quantity** | **Reason code** | **Comment/ Explanation** | **SKU** |
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**Please do not convert this file in to PDF.**

Thank you for filling out the form. We will handle your request as soon as possible.